

## Keeping it safe and legal.

Here are some guidelines to help ensure your fundraising event or activity is safe, legal and fun.

### Street stalls

Thinking about selling raffle tickets or holding cake stalls?

Some commercial areas in town are classed as 'restricted' areas and you will need to gain a street stall permit if you are considering setting up a stall. Please contact your local Council who will discuss your request and check availability of the date (only two organisations on any one day may have a stall in the same town). If all is in order they will issue a permit. The shop owner outside whose premises the stall will be held plus shop owners either side will need to give their permission.

### Raffles

Raffles and lotteries with a prize over \$5000 need a licence from the Department of Internal Affairs, under the Gaming and Lotteries Act. Licence forms are available online at [www.dia.govt.nz](http://www.dia.govt.nz). The form must be completed and then posted to DIA. Once approval is granted a stall permit will be required, as above.

### Sausage sizzles or BBQs

Held on an occasional basis in a public place by a recognised charitable organisation are permitted, check with your local council for details.

While St John will assist in any way it can, it does not have the capacity to provide volunteers to help support events.

The event is the individual's/organisation's responsibility and is a great opportunity to involve your own family, friends and networks in the fun and fellowship of helping New Zealanders.

The responsibility for the sale of tickets rests with the organisers.

